

Iowa CADC

Certified Alcohol and Drug Counselor (CADC)

The education may be a combination of college courses, trainings, and workshops.

Education Track

a. High school diploma or general education diploma. Twenty-four (24) semester hours (or 33 quarter hours) of college level credit in substance abuse or its related fields (related fields are Counseling, Psychology, Sociology, Social Work, Human Services, and Criminal Justice). A minimum grade of “C” must be earned, or the course will be ineligible. Documentation of the 24 semester hours will be according to instructions on Form 03, "Education Resume.

In addition, a minimum of 150 clock hours of relevant education is required. These 150 clock hours may be a combination of college courses, trainings, and workshops. Some special conditions apply; namely. Specifically, hours must be earned as:

- o 45 clock hours in Counseling Theories & Techniques
- o 45 clock hours in Alcohol and Drug Specific
- o 6 clock hours in Special Populations
- o 6 clock hours in Counseling Ethics
- o 3 clock hours in Racial/Ethnic

The remaining hours may be earned under any of the Knowledge and Skill Competencies (see Addendum II).

- Applicants may utilize up to 50% of the education hours from online/distance learning or IBC approved in-service training. An in-service training is the education and training which occurs within the counselor's agency, only for agency staff and conducted only by agency staff.
- If using college classes, the formula for converting college credit to clock hours is: one semester hour equals 15 clock hours and one quarter hour equals 10 clock hours. A minimum grade of “C” must be earned or the course will be ineligible. Documentation of this will be according to instructions on Form 04, "Workshop Documentation.

Experience Track (for those who do not have at least 24 semester hours of applicable college coursework)

a. High school diploma or general education diploma. 150 clock hours of training in the Alcohol and Drug Counselor Knowledge and Skill Competencies. These 150 clock hours may be a combination of college courses, trainings, and workshops. Some special conditions apply; namely,

- Specifically, hours must be earned as:
 - o 45 clock hours in Counseling Theories & Techniques
 - o 45 clock hours in Alcohol and Drug Specific
 - o 6 clock hours in Special Populations
 - o 6 clock hours in Counseling Ethics
 - o 3 clock hours in Racial/Ethnic

The remaining hours may be earned under any of the Knowledge and Skill Competencies.

- Applicants may utilize up to 50% of the education hours from online/distance learning or IBC

approved in-service training. An in-service training is the education and training which occurs within the counselor's agency, only for agency staff and conducted only by agency staff.

- If using college classes, the formula for converting college credit to clock hours is: one semester hour equals 15 clock hours and one quarter hour equals 10 clock hours. A minimum grade of “C” must be earned or the course will be ineligible.