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## Agency 102

### Behavioral Sciences Regulatory Board

#### Article 2.—Licensing of Social Workers

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**102-2-5. Documentation for continuing education.** A copy of any of the following signed forms of documentation shall be accepted as proof of completion of a continuing education program:

- (a) A course grade for an academic credit course;
- (b) a statement of hours attended for an audited academic course;
- (c) a statement of attendance from the provider of an institute, symposium, workshop, or seminar;
- (d) the article or book chapter, and verification of publication or written presentation at a professional meeting. These materials shall be submitted to the board for evaluation and certification of the number of hours of credit to be allowed;
- (e) the academic course syllabus and verification that the course was presented;
- (f) a letter from the board giving approval for retroactively approved continuing education credit;
- (g) written verification from the university practicum instructor that the licensee provided supervision of undergraduate or graduate students;
- (h) supervisory documents, pursuant to K.A.R. 102-2-12, for supervision of specialty license applicants;
- (i) the self-directed learning project, submitted on board-approved forms. This material shall be submitted to the board for evaluation and certification of the number of units of credit to be allowed;
- (j) a description of the media format, content title, presenter or sponsor, content description, run time, and activity date when videotapes, audiotapes, computerized interactive learning modules, or telecasts were utilized for continuing education purposes; or
- (k) a letter of appointment to the board of the professional organization, or a letter from the chairperson of the board of the professional organization outlining the licensee's participation in the organization. (Authorized by and implementing K.S.A. 1999 Supp. 74-7507; effective May 1, 1982; amended, T-85-36, Dec. 19, 1984; amended May 1, 1985; amended May 1, 1987; amended Oct. 24, 1997; amended Aug. 4, 2000.)

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