

**Behavioral Sciences Regulatory Board
Marriage and Family Advisory Committee Meeting
June 23, 2023
Approved Minutes**

I. Call to Order. Mary Jones, Chair of the Advisory Committee, called the meeting to order at 10am.

Committee Members: Advisory Committee members present by Zoom were Mary Jones, Jurdene Coleman, Nicole Eitzen, John Fleeker, James Godbey, and Chris Habben. Jim Kilmartin and Marcie Lechtenberg were absent.

Staff: BSRB staff present by Zoom were David Fye and Leslie Allen.

II. Approval of Agenda. Chris Habben moved to approve the agenda. James Godbey seconded. The motion carried.

III. Review and Approval of Minutes from Previous Advisory Committee Meeting on April 14, 2023. Jurdene Coleman moved to approve the minutes from the Advisory Committee meeting on April 14, 2023. John Fleeker seconded. The motion passed.

IV. Executive Director’s Report. David Fye, Executive Director for the BSRB, provided an update on agency operations and legislative topics.

V. Old Business

A. Continued Discussion on Care for Clients who are in Crisis After Hours. The Advisory Committee did not have any further adjustments to add from the previous meeting.

B. Continued Discussion on Clinical Training Plans in K.A.R. 102-5-7a. The Advisory Committee continued discussion on the requirement in regulation that changes to an approved training plan must be submitted to the BSRB within 45 days of making changes and also discussed what should constitute a “change.” The Advisory Committee was supportive of modifying the language of this regulation to allow flexibility if hours are not reported by changing “no supervised hours shall count” to “hours may not count,” to allow the Board to be able to review those cases. Advisory Committee members were supportive of keeping the requirement that changes should be submitted within 45 days of making the change. Advisory Committee members recommended modifying language that “substantial changes” are to be submitted, rather than “any change.” The Advisory Committee was also in support of highlighting specific changes that would need to be reported, including “but not limited to” changes in supervisor, change in worksite, substantial changes in job description and responsibilities or scope of work.

C. Continued Discussion on Regulations. The Executive Director noted that all Advisory Committees were asked to review the continuing education regulation and documentation of continuing education regulation for their profession to consider whether any language needed to be added, updated, or removed.

- i. **K.A.R. 102-5-10 Continuing Education.** The Advisory Committee continued discussion on the continuing education regulation. The Advisory Committee was in consensus with making the following recommendations for changes:
 - Keep the requirement for the total number of continuing education hours at 40 hours per two-year license period, as the Executive Director provided information that 40 hours was in line with the most prevalent standard for continuing education hours in other states;
 - Change language on items 4 and 5, “viewing a videotape” and “listening to an audiotape,” to “viewing a video recording” or “listening to an audio recording;”
 - Remove “(7) a self-directed learning project that is preapproved by the board” from the regulation; and
 - Modifying the language in item 9 to “preparing for and presenting for the first time or the substantial revision of the content for a marriage and family therapy course.”
 - *Note:* The Advisory Committee noted the social work profession recently recommended adding language to allow a certain number of continuing education hours for individuals mentoring or coaching individuals seeking to pass the licensing examination. The Advisory Committee discussed this option, but did not recommend adding a new item to the regulation.
- ii. **K.A.R. 102-5-11 Documentation for Continuing Education.** The Advisory Committee continued discussion on the documentation for continuing education regulation. The Advisory Committee was in consensus with the following:
 - On (b) and (c) add “or certificate of completion;”
 - Remove (i) from the regulation; and
 - Change the wording on (j) to video recording and audio recording.

VI. New Business

A. Discussion on Adding New Members to Advisory Committee. The Advisory Committee previously requested the Executive Director send a message to licensees that the Committee was seeking to add new members and for interested applicants to submit a letter of interest and resume for consideration. The Executive Director sent that message and seven individuals applied for consideration. The Advisory Committee discussed the value in having additional information from applicants concerning areas of diverse representation, but asked the Executive Director to speak with legal counsel to determine whether this information could be requested. This topic will be revisited at a future meeting.

- B. Discussion on Unprofessional Conduct Regulations from Other Professions.** The Executive Director provided Advisory Committee members with a packet of proposed changes to the unprofessional conduct regulations for all professions regulated by the BSRB. Advisory Committee members will review the proposed changes for the other professions to discuss at a future meeting whether those changes should be adopted for the marriage and family therapy profession.
- C. Discussion About Other Professions Becoming Board-Approved Supervisors for Marriage and Family Therapists.** Due to time constraints, this topic will be discussed at a future meeting.
- VII. Next Meetings.** The next meetings were scheduled for Friday August 11, 2023, Friday, October 13, 2023, and Friday December 8, 2023 (all meetings at 10am).
- VIII. Adjournment.** Jim Godbey moved to adjourn the meeting. Jurdene Coleman seconded. The motion carried.