

102-5-11. Documentation for continuing education.

Any of the following original, signed forms of documentation shall be accepted as proof that a licensee has completed a continuing education activity:

- (a) a passing course grade for an academic credit course;
- (b) a signed statement, by the instructor, of actual contact hours attended for an audited academic course;
- (c) a signed statement from the provider of the institute, symposium, workshop, or seminar that the licensee attended the continuing education program;
- (d) a copy of the article or book chapter and verification of publication or written presentation at a professional meeting. The licensee shall submit these materials to the board to evaluate and certify the number of hours of credit to be granted;
- (e) a copy of the academic course syllabus and verification that the licensee presented the course;
- (f) a copy of a letter from the presentation sponsor or a copy of the brochure announcing the licensee as the presenter, the agenda of the presentation, and verification that the licensee presented the workshop, seminar, or program;
- (g) a letter from the board giving approval for retroactive continuing education credit;
- (h) written verification from the university practicum or intern instructor or other official training director that the licensee supervised undergraduate or graduate students or from the postgraduate supervisee that the licensee provided supervision;
- (i) a copy of the self-directed project. The licensee shall submit this copy to the board to evaluate and certify the number of credit hours that the board will grant; or
- (j) the media format, content title, presenter or sponsor, content description, run time, and activity date for each videotape, audiotape, computerized interactive learning module, or telecast that the licensee utilized for continuing education purposes.

(Authorized by and implementing K.S.A. 1996 Supp. 65-6407; effective March 29, 1993; amended Dec. 19, 1997.)