Advisory Committees for the Behavioral Sciences Regulatory Board (BSRB)

Purpose: A BSRB Advisory Committee, as a creation of the Board, has the purpose of supporting the Board in carrying out its mission to protect the public. Members serve at the pleasure of the Board. Actions pertaining to informing, licensing, and disciplining of those persons regulated by the Board are the methods for accomplishing the mission. The Board has created an Advisory Committee for each of the seven professions under the BSRB.

Process: An Advisory Committee fulfills its purpose by addressing issues referred to it by the Board through the Advisory Committee Chairperson or the Executive Director. The members of the Advisory Committee may suggest issues it believes the Board should consider by referring those topics through the Chairperson of the Advisory Committee.

Structure of the Advisory Committee: The Chairperson of the Advisory Committee will be a Board member licensed in the relevant discipline of the Advisory Committee. A public member of the Board will also be a member. There will be a minimum of three additional members appointed. The Executive Director will be a non-voting, ex officio member. The Licensing Manager and the Assistant Attorney General representing the Board are encouraged to attend. Former BSRB Board members may serve on the Advisory Committee.

Terms. Terms for Advisory Committee members will be two years and members will serve no more than four terms. Appointments to the Advisory Committee should be staggered. The policies and procedures under which the BSRB Board Members are expected to operate will apply also to the Advisory Committee Members.

Selection: Members of the Advisory Committee may be nominated by anyone, including the public, Advisory Committee members, members of a professional organization – either the discipline's own or other's – or through self-nomination. In reviewing nominations, the Advisory Committee should work to ensure that there is representation based on geographical, gender, and public vs. private settings. The members shall provide representation of the levels of licensing for that discipline. It is suggested that those members be selected from among public and private practitioners and educators.

The Advisory Committee as a whole discusses nominations. The nominee's resume, a letter stating the reasons why he or she desires to be appointed, and a copy of the Board's mission and goals to which the nominee has indicated agreement, are reviewed. The Chairperson of the Advisory Committee will submit the names of the nominee(s) to the BSRB Board Chairperson at a Board meeting. The Chairperson will review the nominations and may request input before making a decision, which will be announced at the next Board meeting. The Chairperson of the BSRB adds members to Advisory Committees and may remove members from Advisory Committees.

Notification. After the appointment has been approved, the Executive Director will inform the Advisory Committee appointee by letter. The Executive Director may assist the new member by providing information, which will help orient the new member to both the Board's and Advisory Committee's roles and functions.