

**Behavioral Sciences Regulatory Board  
Marriage and Family Advisory Committee Meeting  
Supervision Manual Subcommittee  
October 4, 2022  
Draft Minutes**

**I. Call to Order.** The meeting was called to order at 11 a.m.

**Committee Members:** Advisory Committee members present by Zoom were Nicole Eitzen and Marcie Lechtenberg. Jurdene Coleman was absent.

**Staff:** BSRB staff present by Zoom were David Fye and Leslie Allen.

**II. Review of Creation of Subcommittee and Charge.** David Fye, Executive Director for the BSRB, summarized the request for creation of the Subcommittee by the Marriage and Family Advisory Committee, the creation of the Subcommittee by the Board of the BSRB, and the charge to the Subcommittee to create a Supervision Manual for the marriage and family therapy profession, similar to the existing supervision manual which had been created in the past through the work of a Subcommittee for the Social Work Advisory Committee.

**III. Discussion on Plan for Marriage and Family Therapy Supervision Manual.** Members of the Subcommittee expressed support for creating a supervision manual to increase clarity on the role of a supervisor and other items unique to the marriage and family therapy profession, such as the topic of supervision of supervision. Also, members of the Subcommittee noted that the American Association for Marriage and Family Therapy has a process for approving supervisors that is different than the process used by the BSRB, which also shows the need for a clear standard on what steps are necessary to become a supervisor. Leslie Allen, Assistant Director and Licensing Manager for the BSRB, stated a supervision manual could be used to stress rules that are sometimes mistaken for optional criteria, such as the required ratio of one hour of supervision per 15 hours of direct client contact.

**IV. Review of Social Work Supervision Manual.** The Executive Director reviewed the sections of the Social Work Supervision Manual with the members of the Subcommittee. The Assistant Director explained reasons certain items were included in the Social Work Supervision Manual. It was noted that links were included to certain items, such as the unprofessional conduct regulations for the profession and the Frequently Asked Section on the BSRB website. Members of the Subcommittee expressed support for inclusion of many of the topic areas included in the Social Work Supervision Manual and the overall length of the document. Subcommittee member requested a new section be added to the document on the topic of how to become an approved supervisor. The Executive Director noted the Social Work Advisory Committee issued a survey to social workers in December 2021, including questions on supervision, and a report including responses to those survey questions is posted on the BSRB website. Subcommittee members were asked to review the report to determine if any items referenced in that report should be addressed in the draft Supervision Manual.

**V. Adjournment.** The meeting was adjourned.