

**Behavioral Sciences Regulatory Board
Minutes of the Out-of-Town Board Meeting
October 8 & 9, 2017**

SUNDAY – October 8, 2017

Call to Order and Roll Call: The BSRB meeting was called to order by Chair Grant Edwards at 3:30 p.m.

BSRB Members Attending: Barbara Callahan, Carolyn Szafran, Cheryl Reynolds, Deborah Stidham, Grant Edwards, Jill Craven, Kathy Armstrong, Larry Salmans, Marcia Simoneau, Terry Pfannenstiel and Todd Frye.

Staff Attending: Max Foster, Leslie Allen and Cindy D’Ercole

Guests: Becky Fast and Shawna Wright

- I. Agenda Approval
- II. **Telesupervision and Telemental Health:** A presentation on these two items was given by Shawna Wright.
- III. **Mobility/Reciprocity - ASWB Resolution Proposal:** Max will work with Janet Arndt to ensure the language in the resolution will not bind the Board to any future ASWB bylaw changes regarding mobility or reciprocity.
- IV. **ACA Portability Plan:** There was discussion regarding the ACA portability plan.
- V. **Recess for Evening – 5:15**

**Behavioral Sciences Regulatory Board
Minutes of the Out-of-Town Board Meeting
October 8 & 9, 2017**

MONDAY – October 9, 2017

Reconvene Meeting and Roll Call to Order and Roll Call:

BSRB Members Attending: Barbara Callahan, Carolyn Szafran, Cheryl Reynolds, Deborah Stidham, Grant Edwards, Jill Craven, Kathy Armstrong, Larry Salmans, Marcia Simoneau, Terry Pfannenstiel and Todd Frye.

Staff Attending: Max Foster, Leslie Allen and Cindy D’Ercole

Guests: Becky Fast, Jamie Price and Kevin Piske

VI. Legislative Agenda: The Board would like the following items addressed in the 2018 Legislative Session.

- a. Amend K.S.A. 65-5809, 65-6311, 65-6408, 65-6615, 74-5324 and 74-5369 by adding language that would allow the Board to consider disciplinary action on any type of license held in another state when determining eligibility for licensure.
- b. Amend K.S.A. 65-6408 by adding language to allow those applicants with degrees in related fields and have completed all required counseling coursework to be licensable.
- c. Add language that would allow the Board to offer an applicant an alternate route than denial when they are very close to meeting licensure requirements. Additionally, the ability to offer an applicant who is licensed in another state a temporary license to practice while they are completing additional requirements for Kansas licensure.
- d. Fix a few statutes that have created problems since the BSRB 2016 bill.
- e. Add a requirement for clinical social work supervisors to be board-approved.

VII. Composition of the Board the Board discussed possible corrections to the March 13, 2017 Board meeting minutes regarding adding one or more social work members to the Board.

Motion: Cheryl moved to leave the previously approved minutes of March 13, 2017, as written. Kathy seconded the motion. Motion carried.

Additionally, it was decided by Board consensus to request the input of all the professional associations regarding their thoughts on the structure of the Board.

The Board recessed for a fifteen-minute break at 10:15 a.m.

The meeting was reconvened at 10:30 a.m.

VIII. Behavior Analysis – Who Can Practice: Jamie Price provided information to the Board regarding the practice of Targeted Case Managers. Specifically, when working with Intellectually/Developmentally Disabled adults and older children what are the requirements for supervision. Does the practice of a Targeted Case Manager require supervision from a Behavior Analyst.

IX. Kevin Piske – LP Applicant: Presented information regarding the disciplinary action on his Nebraska Psychology License.

The Board recessed for lunch at 11:45 a.m.

The meeting was reconvened at 1:15 p.m.

X. Regular Session

a. Approval of Board Meeting Minutes

Motion: Cheryl moved to approve the **July 10, 2017** minutes.

- Cheryl noted that she was not present for the September meeting.

Motion: Cheryl moved to approve the **September 12, 2017** minutes with the above correction. Jill seconded the motion. The motion carried.

b. Approval of Newly Issued Licenses

Motion: Todd moved to approve the licenses issued from July 1, 2017 through September 30, 2017. Cheryl seconded the motion. The motion carried.

c. Public Comments

None

d. Executive Director's Report

1. Fiscal Activity – Close of Fiscal Year 2017
2. Budget Activity
3. Public Hearing on Permanent Regulations for LPC and LCMFT Board-Approved Clinical Supervisors
4. Meetings Attended
 - Becky Fast - KNASW Executive Director
 - KDADS – Incompatibility of statutes
 - NBCC Annual Meeting
 - Non-Cabinet Agency Heads
 - Open Enrollment Health Insurance
5. Medicare Denial of Payment – Licensed Clinical Psychotherapist
6. LSCSW Application Employment Supervisor Reference
7. Ergonomic Evaluations of All Office Work Stations
8. New OITS Rules, Fees, Etc. (Cyber Security)
9. Audit of P-Card Transactions – No Discrepancies Found
10. Presentations:
 - LP Postdocs – KU Medical Center - Max and Leslie
 - BSW Students at FHSU – Hays and Garden City Campus – Max and Leslie
 - GKCPA –in November – Max
 - MSW Students at WSU on October 30th Max and Joan

e. Budget Analysis

- Max provided a report on the budget

f. Complaint Review Committee Report

- Reviewed twenty cases, of which there was one CAO, one suspension, one was referred to the District Attorney, two cautionary letters, two diversions, two were tabled and eleven were dismissed as the facts did not support a violation.

g. Professions Reports

The following professions provided an update on advisory committee meetings.

- Psychology
- Social Work
- Professional Counseling
- Masters Level Psychology
- Marriage and Family Therapy
- Addiction Counseling
- Behavioral Analysis

h. Sub-Committee Reports

None

i. LCPC/LCMFT Supervisor Training Standards

An update was provided to the Board regarding the standards and process for becoming a Board-approved clinical supervisor.

j. Addiction Counseling Regulations

The Board voted to allow the following regulations to begin the process of obtaining official approval of the amendments. All of the motions were identical.

Motion: Jill moved to allow K.A.R. 102-7-1, 102-7-3, 102-7-4, 102-7-4b, 102-7-5, 102-7-6, 102-7-7, 102-7-8, 102-7-9, 102-7-11, 102-7-11 to move forward with the process of having the amendments officially approved.

Cheryl seconded. The motion passed with a roll call vote:

Barbara Callahan	Yes
Carolyn Szafran	Yes
Cheryl Reynolds	Yes
Deborah Stidham	Yes
Grant Edwards	Yes
Jill Craven	Yes
Kathy Armstrong	Yes
Larry Salmans	Yes
Marcia Simoneau	Yes
Terry Pfannenstiel	Yes
Todd Frye	Yes

k. **Board Members – Transition for July 2018**

- In July of 2018 the Board will lose three members. Grant Edwards - Board Chair and CRC member, Terry Pfannenstiel - Chair of the CRC, and Cheryl Reynolds – member of the CRC and Chair or Member of the Boards three sub-committees.

Max expressed concern about losing three of the five CRC members, along with the Board Chair. A few Board Members are willing to attend a few CRC meetings to observe. A decision regarding new committee members will be made at a later date.

The Board Chair will be elected by the Board after the new Board Members have been appointed.

l. **Executive Session – Personnel Matters**

Motion: Cheryl moved that the Board recess into executive session for 10 minutes to discuss matters regarding non-elected personnel in order to protect the privacy of the parties involved and that the Board's Executive Director, Max Foster, be admitted to the executive session to aid the Board in their discussions. The Board will reconvene the open meeting in this same location. Deborah seconded the motion. The motion carried.

The Board reconvened after 10 minutes.

Motion: Cheryl moved that the Governor's office be notified of the Board's approval to provide a two and one-half percent raise to the one individual who did not receive a pay increase with all other staff. Todd seconded the motion. The motion carried.

XI. Adjourn Meeting

Motion: Chery moved that the meeting be adjourned. Todd seconded the motion. The motion carried. The next meeting will be held at the Board office on November 13, 2017 at 9:00 a.m.