

**Behavioral Sciences Regulatory Board
Board Meeting
Monday, May 8, 2017**

Call to Order and Roll Call: The BSRB meeting was called to order by Chair Grant Edwards at 9:00 a.m.

Board Members Present: Attending in person: Barbara Callahan, Carolyn Szafran, Deborah Stidham, Grant Edwards, Cheryl Reynolds, Jill Craven, Kathy Herzog, Larry Salmans, Marcia Simoneau, Terry Pfannenstiel, and Todd Frye.

Staff Present: Max Foster, Leslie Allen, Janet Arndt, Cindy D’Ercole and Linda Hoover.

Guests Present: Sky Westerlund of KNASW, Dan Peterson, Jason Hess, Kendall Carswell, Rebecca Upshaw, Mitch DePriest, Staci Jordan and Joe Jordan.

- 1) **Agenda Approval.** Max would like to add an Executive Session for 20 minutes to discuss personnel matters. Cheryl asked that all committees she chairs be removed from committee reports because none have met since the previous Board meeting.
- 2) **Approval of Minutes.** Cheryl moved to accept the minutes as amended of the Board meeting held March 13, 2017. Terry seconded the motion. Motion carried.
- 3) **Approval of Newly Issued Licenses (3/1/2017 through 4/30/2017).** Cheryl moved to grant newly issued licenses from March 1, 2017 through April 30, 2017, as presented to the Board by staff. Kathy seconded the motion. Motion carried.
- 4) **Public Comments.** No public comment was made.
- 5) **Executive Director’s Report.** Max reported that:
 - a. **There have been multiple staff speaking engagements** with college and university students, practicum supervisors and others by Max, Leslie and/or Joan Hahn that address such items as LSCSW Practicum Supervisors, General Licensing, Complaint Process, Ethics, Supervision, Social Worker, LPC, LMFT, LP and LAC licensing processes. Sites include Newman University, Pittsburg State University, Avila University and Kansas University.
 - b. **IT service and recently purchased equipment.** Some matters have been resolved, but other matters continue to the dissatisfaction of BSRB.
 - c. **Legislative Matters.** BSRB budget remains intact. To date there has been no fee fund sweep for 2017. As directed by the Board, staff is moving forward with the fee reduction process.
 - d. **Year End Reports.** Staff has a handle on this.
 - e. **Summary of Spring Training Workshop presented by ASWB.** Administrator’s forum.
 - f. **Board Retreat.** Rock Springs has been reserved October 8 until late morning on October 9.
 - g. **October CRC meeting.** CRC members and staff will continue to consider the date, time and location of the regularly scheduled October CRC meeting.
 - h. **Requested update of KBI regarding finger printing.**
 - i. **Budget Analysis.**
- 6) **Staff Reports.**

- a. Leslie followed up with the Board of Healing Arts regarding the request from a licensee to form an LLC and name it Integrated Medicine. BSRB staff will refer the applicant to the Board of Healing Arts.
 - b. Leslie renewed the issue of what is required of an applicant or licensee who requests to change their name. Staff was referred to the Board of Healing Arts and the Board of Nursing websites. Cheryl moved the Board require legal documentation for change of legal name on a license. Barb seconded. Cheryl moved to amend the motion to leave it to staff to administer the process that is consistent with other agencies. Motion carried.
- 7) **Complaint Review Committee Report.** Terry reported that the CRC met in April 2017. The committee reviewed 26 cases of which four were CAOs and SPOs, six proposed diversions, one suspension, eight matters in which the facts did not support the allegations, three resulted in cautionary letters sent, one case required further investigation by Cindy who will take the matters back to CRC in June, two cases that resulted in subpoenas for licensees to appear, and one other action to return to CRC for discussion. Terry said that Cindy continues to do an excellent job on this difficult task.
- 8) **Professions Reports**
- a. **Psychology.** Barbara reported that the Psychology Advisory Committee met on April 17, 2017. The committee recommended and Grant appointed the following to serve on the LP Advisory Committee: Abby Callis, Carol Crane, Janine Kesterson and Douglas Wright. The next scheduled meeting was set for June 13, 2017.
 - b. **Social Work.** Carolyn reported that the Social Work Advisory Committee met on March 29, 2017. Work continues in developing the LSCSW Supervisory Manual. Works continues to measure progress of clinical supervision for both the supervisor and supervisee. A new subcommittee was formed to research advancements in technology in both earning CEUs and supervision. The subcommittee is set to meet May 11, 2017. The next SW Advisory Committee meeting is scheduled for May 17, 2017.
 - c. **Professional Counseling.** Todd reported that the Professional Counseling Advisory Committee met on March 13, 2017. This committee changed the clinical supervision 45-hour requirement to 15-hour to meet the July 1, 2017 statutory change. An Application for LCMFT Board-Approved Clinical Supervisor is being developed.
 - d. **Master's Level Psychology.** Larry reported that the Master's Level Psychology Advisory Committee has not met since the March Board meeting. This committee will meet May 18, 2017 by phone conference.
 - e. **Marriage and Family Therapy.** Terry reported that the Marriage and Family Therapy Advisory Committee was cancelled. Supervisors approved through AMFT will be approved as supervisors in Kansas. The committee will be putting together a supervision training program, hopefully through KMFT. Terry will reschedule the next LMFT Advisory Committee meeting.
 - f. **Addiction Counseling.** Deb reported that the Addiction Counseling Advisory Committee met April 21, 2017. The committee recommended and Grant appointed Shane Hudson and Justin Spiehs. This committee will meet June 16, 2017.
- 9) **Old Business**
- a. **Video Conferencing Presentation.** Deb set the context of why video conferencing is an important topic to discuss. Dan Peterson will take us through the research and effectiveness of video supervision. The rest of the team of presenters included Jason Hess and Kendall Carswell.
- 10) **New Business.**
- a. **Joseph Jordan, LMSW applicant.** Mr. Jordan commented regarding the application process.

- b. **Department of Children and Families.** There was discussion of the testimony regarding legislative post audit and agency's thoughts concerning education requirements for licensing baccalaureate social workers. An account of this event was reported in the local Topeka newspaper, and it is possible that the reporter misunderstood.
- c. **KNASW: Letter Requesting Information.** Grant received a letter from KNASW. His response is self-explanatory.
- d. **Tele-Med Supervision for Kansas Licensee.** An applicant for Kansas licensure is required to have a Kansas supervisor.

11) **Executive Session.** Cheryl moved to go into Executive Session, inviting Max and Leslie into the session to protect the confidentiality of a non-elected employee, for 20 minutes to discuss personnel issues. Barb seconded the motion. Motion carried.

12) The meeting resumed 20 minutes later.

The meeting was adjourned. The next Board meeting is set for Monday, July 10, 2017 to begin at 9:00 a.m.