

**Behavioral Sciences Regulatory Board
Board Minutes
November 25, 2019**

Call to Order. The meeting was called to order by Chair Kathy Armstrong at 10:01 a.m.

Roll Call.

Board Members. Kathy Armstrong, Barbara Callahan, Terry Pfannenstiel, Larry Salmans, and Carolyn Szafran were present. Todd Frye, Leslie Sewester, Jill Craven and Deb Stidham participated by zoom. Bruce Nystrom, Kathy Herzog and Marcia Simoneau joined by telephone.

BSRB Staff. Present were Max Foster, Leslie Allen, Cindy D’Ercole, Ashley VanBuskirk, Jane Weiler and Janet Arndt.

Guests. Present were Mitch DePriest of Hein Governmental Consulting and Mallory Lutz

- I. Agenda Approval.** One change under new business KAPA Session should be changed to Executive Session. Approval of Newly Issued Licenses should be October 31 instead of October 30. Terry Pfannenstiel moved to approve with revisions, Barbara Callahan seconded. The motion carried.
- II. Approval of Newly Issued Licenses.** Terry Pfannenstiel moves to approve, Barbara Callahan seconded. The motion carried.
- III. Public Comment.** None
- IV. Executive Director’s Report.**
 - a. New Board Members update from Director of Appointments Office, information regarding Board Member terms was verified. No time table given for new appointments to be made.
 - b. Staff Changes. Marilyn Revell passed away. Two positions are currently vacant and we have been given permission to fill the positions.
 - c. Educator Roundtables. Late October two Educator Roundtable meetings were held. Great outcome with productive discussions.
 - d. My License Office. Leslie Allen discussed information obtained from meeting she attended regarding training session.
 - e. Meetings attended.
 1. Leslie and Max went to Wichita State and gave presentation to master social work students.
 2. Max attended cyber security training.
 3. Leslie and Max sat down with Revisor of Statutes Office and started initial discussions about legislative agenda for 2020 session. No draft as of now.

4. Max attended ASWB meeting. Was asked to facilitate the administrative forum. Discussed some of what was discussed at the meeting with other states.

f. Fiscal Report. Budget submitted on time. Division of Budget concurred with our request.

g. January Board Meeting will be longer. Denied applicant requested hearing to begin at 1:00 p.m.

V. Staff Reports. None.

VI. Complaint Review Committee Report. Terry gave CRC report. 41 cases heard in October. Between August and October they had a total of 69 cases. 5 CAO/SPO, 1 Diversion, 26 cases dismissed as facts did not support violation, 5 cases not docketed, 2 cautionary letters and 1 case tabled because of an ongoing lawsuit.

VII. Profession Reports.

A. Psychology. Barbara Callahan gave Psychology committee report. They met November 12, 2019. Next meeting scheduled for February 4, 2020.

B. Social Work. Carolyn Szafran gave Social Work committee report. They met November 19, 2019. Committee is discussing social media policies. Next meeting scheduled for January 21, 2020 at 1:00 p.m.

C. Professional Counseling. Todd Frye had to cancel advisory committee meeting. Next meeting was scheduled for same day as next Board Meeting so will need to be moved and rescheduled.

D. Master's Level Psychology. Larry Salmans noted there has been no advisory committee meeting since last Board Meeting, however they are meeting at 1:00 today.

E. Marriage and Family Therapy. Terry Pfannenstiel noted there has been no advisory committee meeting since last Board Meeting. Committee decided to only meet every 3 months. Terry took part in a meeting in Denver concerning if they need to modify the test for AMFTRB regarding the pass/fail point. Next meeting scheduled for February.

F. Addiction Counseling. Deb Stidham gave Addiction Counseling committee report. They met October 18, 2019. Started reviewing addiction counseling coursework from universities. Next meeting scheduled for December 20, 2019.

G. Behavior Analysis. No meeting

VIII. Old Business.

A. Legislative Agenda. Terry Pfannenstiel makes motion to authorize to let Max take charge on statutes language as long as there are no major changes with legislation. Larry Salmans seconded. The motion carried.

B. Volunteer License Status. The Board discussed exempt, inactive and volunteer license status. Terry Pfannenstiel moved to remove exempt license status. To the volunteer license language add, "A volunteer license may be issued during an emergency declared by a state of local entity..." and take the draft to

the committees for further discussion and tentatively move forward in the 2021 legislative session. Barbara Callahan seconded. The motion carried.

- IX. New Business.** Executive Session. Terry Pfannenstiel moves that, pursuant to K.S.A. 2019 Supp. 75-4319(b)(1), the Board recess into executive session for 10 minutes to discuss a personnel matter of nonelected personnel in order to protect the privacy of the parties involved regarding job performance and that Max Foster, the Board's Executive Director, be invited to the Executive Session to aid the Board in this discussion.

The Committee will reconvene in open meeting in this same location at 12:10 p.m. Barbara Callahan seconded. The motion carried.

- X. Adjourn.** Terry Pfannenstiel moved that the meeting adjourn. Barbara Callahan seconded the motion. The motion carried.