

**Behavioral Sciences Regulatory Board
Professional Counselor Advisory Committee
February 7, 2022**

Approved Minutes

1. **Call to Order.** Laura Shaughnessy, Chair of the Advisory Committee, opened the meeting and called roll.

Advisory Committee Members Present: Advisory Committee members who participated by Zoom were Laura Shaughnessy, Jessica Allison, Harriet Bachner, Robert Kircher, Kenton Olliff, Edil Torres-Rivera, and Andrew Secor.

BSRB Staff Present: David Fye and Leslie Allen were present by Zoom.

Guests Present: None.

2. **Agenda Approval.** No changes were made to the agenda.
3. **Minutes Approval:** Bob Kircher moved to approve the minutes for the Advisory Committee meeting on December 6, 2021. Jessica Allison Second. The motion passed.
4. **Executive Director's Report.** David Fye, Executive Director for the BSRB, reported on the following topics:
 - A. **BSRB Staff Update.** As of January 4, 2022, all BSRB licensing staff are back in the office full-time. Investigators are using a hybrid model, working in the office three days each week and utilizing the BSRB Telework Pilot two days each week. The BSRB filled an open Administrative Assistant position at the end of December. The BSRB was closed Wednesday, February 2, 2022, due to inclement weather, but most staff were still able to work remotely due to current technology.
 - B. **January Board Meeting.** The Executive Director provided updates from the Board meeting on January 10, 2022. The previous Board Governance Policy was last modified in 2011. In the fall, the Board recommended significant changes and the document has been replaced by two new documents: (1) an Expectations of Board Members Policy and (2) an Advisory Committee Policy. The Board discussed whether to pursue statutory changes to allow persons with more than one license to be able to renew their license at the same time. The Board was supportive of allowing syncing of the expiration date of multiple licenses, but not to make it a requirement. The BSRB will be working on proposed language to make this change.
 - C. **2022 Legislative Session.** On January 11, 2022, the Governor provided the State of the State address. Legislation was requested on behalf of BSRB in the Senate Committee on Public Health and Welfare. The bill including the recommendations of the Board of the BSRB is Senate Bill 387. An announcement about the bill is on the BSRB website. The Executive Director provided a summary of the three items in the bill. The bill hearing will be in the Senate Public Health and Welfare Committee on Wednesday, February 9, 2022, at 8:30am.

**Behavioral Sciences Regulatory Board
Professional Counselor Advisory Committee
February 7, 2022**

D. Budget Update. The Governor's recommendation for the agency's budget was the same amount as the BSRB's revised estimates in FY 2022 and FY 2023. The budget for the BSRB was approved by the House Budget Committee and was reported out of House Appropriations Committee favorably with no changes. The agency's budget will be heard by the Senate Transparency and Ethics Committee on Wednesday, February 9, 2022, and is scheduled to be reported out of the Senate Ways and Means Committee on Friday, February 11, 2022.

E. FARB Conference. The Executive Director was invited to speak at the Federal Association of Regulatory Boards (FARB) annual conference in Fort Worth, Texas, on the topic of Public Protection Through Creative Access to Information. On Friday, February 4, 2022, the Executive Director attended Day 1 of the annual meeting of the American Association of State Counseling Boards (AASCB). One of the topics discussed at the conference was telehealth standards. Day 2 of the annual meeting will be on Friday, February 18, 2022.

5. New Business

A. Training for Board Members. The Executive Director provided training to Board members and Advisory Committee members serving on the Advisory Committee, including an overview of the Expectations of Board Members Policy, the Advisory Committee Policy, Guidelines for Public Attendees of Meetings, and a summary of Board Member and Advisory Committee Orientation prepared by Assistant Attorney General Janet Arndt.

B. Discussion on Unprofessional Conduct Regulations. The Executive Director noted Advisory Committee members received a copy of the unprofessional conduct regulations for the profession and asked members to review the regulations to be able to discuss whether any changes are needed at the next Advisory Committee meeting. The Executive Director noted the importance of Advisory Committees reviewing the statutes and regulations for the professions to make sure those documents do not contain outdated terminology and take into consideration changes in technology, such as social media and telehealth.

C. Discussion on Committee Work for the Upcoming Year. The Chair noted the importance of members of the Advisory Committee reviewing the statutes and regulations for potential changes. The Executive Director noted the Advisory Committee could continue to review the proposed multi-state compact.

6. Next Meeting. Monday, April 4, 2022, at 10am.

7. Adjournment. Kenton Olliff moved to adjourn the meeting and Jessica Allison seconded. The motion passed.