

**Behavioral Sciences Regulatory Board  
Marriage and Family Advisory Committee Meeting  
Supervision Manual Subcommittee  
December 5, 2022  
Approved Minutes**

**I. Call to Order.** The meeting was called to order at 11am.

**Committee Members:** Advisory Committee members present by Zoom were Jurdene Coleman and Nicole Eitzen. Marcie Lechtenberg was absent.

**Staff:** BSRB staff present by Zoom were David Fye and Leslie Allen.

**II. Review of Draft Marriage and Family Therapy Supervision Manual:** David Fye, Executive Director for the BSRB, summarized the charge to the Subcommittee, the actions taken by Subcommittee members at the previous meeting, and the work accomplished by BSRB staff members since that meeting. Leslie Allen, Assistant Director and Licensing Manager for the BSRB, presented a draft version of a Supervision Manual for the marriage and family therapy profession, which was created by BSRB staff members following comments from Subcommittee members at the past meeting.

Subcommittee members reviewed the draft supervision manual to determine whether any additions or other changes were needed. Subcommittee members thanked the staff of the BSRB for their hard work made the following recommendations:

- Retain the “Acknowledgements” section on page 4, with updated references to members of the Subcommittee and BSRB staff, rather than removing that section from the Supervision Manual;
- Remove the definition of “Clinical Marriage and Family Therapy Practice” from page 7 and include that definition on page 8;
- Remove the last 2 bullets on the top of page 11, which reference 75 hours and 100 supervision meetings; and
- Recommending forwarding the draft copy of the Supervision Manual to the full Advisory Committee for further discussion.

**III. Adjournment.** The meeting was adjourned.