

**Behavioral Sciences Regulatory Board  
Addiction Counselor Advisory Committee  
March 5, 2021 Minutes**

**Call to Order.** The meeting was called to order by Chair Deb Stidham at 10:00 a.m.

**Advisory Committee Members.** Advisory Committee members who participated by Zoom were Jacqueline Lightcap, Christina Boyd, Lisa Carter, Jason Hess, Michael James, Dulcinea Rakestraw, Sohna Shook, Justin Spiehs, and Deb Stidham.

**Staff:** Staff from the BSRB who participated by Zoom were Executive Director David Fye, Assistant Director and Licensing Manager Leslie Allen, Sami Barksdale, and Ashley VanBuskirk. Assistant Attorney General's Janet Arndt and Laine Barnard were also present.

**Guests.** None.

**Approval of December Minutes:** Dulcinea Rakestraw moved to approve draft minutes from the Advisory Committee meeting on December 18, 2020. Jason Hess seconded. The motion passed.

**Training for Advisory Committee Members.** Assistant Attorney General Jan Arndt provided training for Advisory Committee members.

**Executive Session.** Dulcinea Rakestraw moved that pursuant to K.S.A. 75-4319, the Addiction Counselor Advisory Committee recess into executive session for 30 minutes and reconvene the open meeting at 11:56 a.m. The meeting will be reconvened remotely by conference call at 1-877-278-8686, PIN 327072, and at the link to the Board's YouTube channel as stated in the notice of meeting that was sent to individuals who requested notice and published on the Board's website: ksbsrb.ks.gov.

The justification is consultation that would be deemed privileged in the attorney-client relationship with the Board's legal counsel, Assistant Attorney Generals Janet Arndt and Laine Barnard. The subjects to be discussed in the executive session concern that Kansas Open Meetings Act during the disaster emergency declaration. Board staff who are included as the client in the executive session are David Fye and Leslie Allen. Lisa Carter seconded. The motion passed.

The Advisory Committee returned from the Executive Session at 11:56 a.m.

**New Business**

**A. Meeting Schedule.** Assistant Attorney General Jan Arndt noted the Board recently authorized the use of an expert witness process to review applications in certain licensure cases, such as for applicants who received their education from an institution that has not been accredited by the national accrediting body. The Chair noted that one of the reasons the Advisory Committee had been meeting frequently was to assist in the review of applications, so the Advisory Committee was polled to see if Advisory Committee members would prefer to meeting quarterly going forward. The Advisory Committee members decided to meet quarterly unless additional meetings were needed. The Advisory Committee decided to continue to meet from 11am until 1pm, with the next meetings scheduled for the months of June, September, and December.

**B. Update on Advisory Committee Members Length of Service.** The Chair noted that Advisory Committee members may serve up to four two-year terms and provided the length of service for the currently Advisory Committee members, noting that one Advisory Committee member had served the full length of time allowed, so the Chair would be following up with that individual.

**Adjournment.** The next meeting is scheduled for June 18, 2021 at 11:00 a.m. Dulcinea Rakestraw moved to adjourn. Christina Boyd seconded. The motion passed.