

102-3-9b. Renewal audit.

- (a) A random audit of the continuing education documentation for 10 percent of the professional counselor licenses and the clinical professional counselor licenses expiring each month shall be conducted by the board.
- (b) Each licensee selected for the random audit shall be notified in writing after the board has received the licensee's renewal application form required by K.A.R. 102-3-9a.
- (c) Upon board notification, each renewal applicant shall submit the following to the board within 30 days after the license expiration date:
 - (1) The completed renewal audit forms; and
 - (2) the original continuing education documents that validate all continuing education units claimed for credit during the current renewal period.
- (d) Continuing education units that a renewal applicant earns after board receipt of the renewal application form shall not be approved for continuing education credit for the current renewal period.
- (e) Failure to comply with this regulation shall be considered unprofessional conduct. (Authorized by and implementing K.S.A. 65-5806 and K.S.A. 2007 Supp. 74-7507; effective Feb. 13, 2009.)