

**Behavioral Sciences Regulatory Board  
Board Meeting Minutes  
January 8, 2018**

**Call to Order and Roll Call:** The BSRB meeting was called to order by Chair Grant Edwards at 9:00 a.m.

**Board Members Attending:** Barbara Callahan, Cheryl Reynolds, Grant Edwards, Larry Salmans, Marcia Simoneau, Terry Pfannenstiel and Todd Frye. Carolyn Szafran, Deborah Stidham, Jill Craven and Kathy Armstrong attended by phone.

**Staff Attending:** Max Foster, Leslie Allen, Cindy D'Ercole, and Linda Hoover.

**Guests:** Mitch DePriest (Hein Governmental Consulting, LLC); Becky Fast (KNASW) attended by phone.

- I. **Agenda Approval.** Cheryl asked that all sub-committee reports be removed from the agenda. Max asked that an Executive Session be added after new business to discuss personnel matters. Terry asked that a brief CRC meeting be held immediately after the Board meeting adjourns. Cheryl moved that the revised agenda be approved. Barb seconded the motion. The motion carried.
- II. **Approval of Minutes of Previous Meeting.** Cheryl moved to adopt the minutes as published from the November 13, 2017 Board meeting. Marcia seconded the motion. The motion carried.
- III. **Approval of Newly Issued Licenses 11/01/2017 through 12/31/2017.** Cheryl moved to approve the newly issued licenses as presented by BSRB staff from November 1, 2017 through December 31, 2017. Todd seconded the motion. The motion carried.
- IV. **Public Comment.** None
- V. **Executive Director's Report.** The following items were discussed.
  - a. Mileage Reimbursement Policy
  - b. Payroll Reports
  - c. KBI MOU – Fingerprinting / Background Checks
  - d. Sexual Harassment Policy
  - e. Educator Roundtables
  - f. Summary of Meetings Attended
  - g. New ASWB Exam
  - h. Dr. John Caporale
  - i. 18% Across-the-Board Budget Cuts?
- VI. **Staff Report.** The following items were discussed.

Historically, Renewal Notices have been mailed by postcard. To reduce postage cost, BSRB staff is considering sending renewal notices by email only.
- VII. **Complaint Review Committee Report.**

Terry reported that 21 cases were reviewed. There were 3 CAOs/SPOs; 10 proposed diversions; 1 revocation; 3 dismissed because the facts did not support the allegations; 3 cautionary letters; 1 was tabled to the next CRC meeting.
- VIII. **Professions Reports.** The chairs of the following advisory committees provided an update.
  - a. Psychology
  - b. Social Work

- c. Professional Counseling
- d. Master's Level Psychology
- e. Marriage and Family Therapy
- f. Addiction Counseling
- g. Behavioral Analysts. No report.

**IX. Old Business.** The following items were discussed.

- a. Review Legislative Agenda
- b. Review of Regulations in Process
- c. Statutory Requirements of Professional References. It was consensus of the Board to refer to Advisory Committees the question: 'Do Professional References create more problems than they solve?'

**X. New Business.** The following items were discussed.

- a. Reciprocity for Clinical Social Workers. Grant moved to authorize Max and Leslie to add to the requested statutory changes, to make LSCSW requirements consistent with other BSRB professions. Cheryl seconded the motion. The motion carried.
- b. Board Office Reorganization

**XI. Executive Session.**

Cheryl moved that the Board recess into Executive Session for 10 minutes to discuss matters regarding non-elected personnel to protect the privacy of the parties involved and that the Board's Executive Director Max Foster and the Board's Assistant Director Leslie Allen be admitted to the Executive Session to aid the Board in their discussions. The Board will reconvene the open meeting in this same location. Terry seconded the motion. The motion carried.

**Adjourn.** The Board reconvened after 10 minutes. Cheryl moved that the meeting adjourn. Kathy seconded the motion. The motion carried. The next Board meeting is set for March 12, 2018 at 9:00 a.m.