

Behavioral Sciences Regulatory Board
Board Minutes
July 14, 2014

Called to order at 9:05 a.m.

Members Present: Kathy Armstrong, Barbara Burks, Barbara Callahan, Jill Craven, Grant Edwards, Todd Frye, Terry Pfannenstiel, Cheryl Reynolds, Larry Salmans, Marcia Simoneau, & Sharon Stuewe. Kathy Herzog was the only board member absent.

Staff Present: Max Foster, Leslie Allen, Cindy D’Ercole and Marilyn Revell, Jan Arndt

Audience Present: Sky Westerlund

I. Agenda: Announcements and Approval

Need to elect board chair and co-chair each year after July 1st.
Board needs to officially appoint people to LMFT committee
Add item to agenda – RE: regulations
Autism Speaks is having another meeting this afternoon here in the board room at 1 p.m.

II. Approval of Minutes

Item: May 2014 Board Meeting Minutes

Action: Kathy Armstrong asked that her married name, “Geis”, not be used in any Board business as she goes by “Armstrong” professionally. Cheryl moved that the minutes be corrected and accepted. Terry seconded the motion. The motion carried.

III. Election of Board Chair and Co-Chair

Sharon moved to re-elect Grant Edwards to Board Chair. Marcia seconded the motion. Motion carried. Barbara Burke moved to re-elect Cheryl to Vice Chair of the Board. Marcia seconded the motion. Motion carried.

IV. Public Comments

Agenda – Cheryl Reynolds moved to amend the agenda to include the “Legislative Subcommittee” report. Jill Craven seconded the motion.

V. Staff Reports

Max Foster – Budget Info

Item A: Max announced that the budget is due September 15th, so will present budget to the board at the next meeting. All state agencies have a biannual budget.

Item B: Initial review of general narrative as well as revenue projections and summery.

Item C: For fiscal year 2015, we have the money we needed in our budget, but is not in the right categories.

Item D: Comprehensive Annual Financial Report (CAFR)/Governmental Accounting Standards Board.

Item E: FY2014 year-end closing went very smoothly. Review of final numbers this week (revenue and expenditures).

Computers

4 replacement computers for the oldest machines are here and awaiting installation. Additional machines will be ordered in FY 2015 and the servers will be replaced.

Item F: Max announced that Joan Hahn is doing a great job as the new staff member taking on the licensing duties for the social workers. Thank you to Leslie for training Joan well.

Item G: Max then stated that the office layout was being changed. The current file room will be replaced with 2-3 staff work areas and the files will be put in the enclosed offices for tighter security.

Item H: We are working with a division of Kansas.gov in updating our website.

Item I: The NBCC Annual Meeting will be held August 6-9, 2014. Max and Todd are planning to attend.

Item J: The House Bill 2744 is still being discussed for next year's legislative session. This bill concerns the licensing of Behavior Analysts by BSRB.

Item K: Max has been asked to testify today at 11:30 a.m. about K.A.R. 102-3-3a concerning LPC Educational Requirements.

VI. Complaint Review Committee Report

Terry Pfannenstiel

Item: Terry Pfannenstiel gave an overview of the last CRC meeting in June. They reviewed 16 cases, 2 cases were referred for consent orders with fines, no revocations, 1 case of cease and desist practice, 1 case dismissed, 6 cases were dismissed and 4 cautionary letters were sent. The committee tabled one case until the next meeting. 128 cases were reviewed.

Barbara Burke asked how many cases were closed per profession? She thinks it would be beneficial to know what actions are taken against our various professions and what percentage of cases are in each profession. She pointed out that this information would be helpful for educational purposes for the different professions and ethics training.

Grant agreed that this kind of data over time could improve the professions. Barbara then suggested the newsletter include articles about ethics and education.

VI. Professions Reports:

A. Psychology

Barbara Callahan

Item: No meeting was held in June. The next scheduled LP meeting is August 12th at 6 p.m. in the Board Room.

B. Social Work

Sharon Stuewe

Item: A meeting of the SW Advisory committee is scheduled this week on Wednesday, July 16 at 1p.m.

C. Professional Counseling

Todd Frye

Item: The PC committee met on Monday, June 9th at 1p.m. The committee discussed the regulations. It was agreed by the committee members that a maximum of 50 hours of supervision could be used in a training plan with another specialist in a supervisory position other than an LCPC. Also discussed was a new code of ethics for the Professional Counselors. More regulation changes are needed to address technology changes that are happening. The profession is progressing but the regulations are not progressing. Todd was asked to present the new code of ethics for Professional Counselors at the out-of-town board meeting in September.

Action: Leslie has all the changes/suggested changes for each of the professions and can present it to the Board in September. Leslie suggested that the social workers, the licensed psychologists and the professional counselors should make the changes first. Max pointed out that the changes need to be ready to go by mid-November to make it through the legislative session in 2015.

D. Master's Level Psychology

Larry Salmans

Item: No formal meeting has been held by the committee. Larry has called some of his committee to discuss HB277. No meeting is planned at this time.

E. Marriage and Family Therapy

Terry Pfannensteil

Item: MFT committee met on May 25th at 9 a.m. and discussed HB277. Dan Lord attended this meeting and participated in spirited discussion with the committee from the KAMFT perspective. Two new committee members were voted on to recommend to the Board. Sandra Stith is stepping down as a committee member. Joyce Baptist from K-State and Rebecca Culver-Turner from Fort Hays State University were the two new members recommended.

F. Addiction Counselors

Barbara Burks

Item: The committee has not met since the last board meeting. LAC committee will meet next month on August 15th at 10 a.m. to review applications.

Action: None needed.

VII. Subcommittee Reports

A. Document and Policy Review Committee

Item: Cheryl Reynolds would like to create a flow chart for the complaint review process and present it at the next board meeting. We could also publish the flow chart in the next newsletter. It would be a good idea to include this flowchart in the new board member orientation notebooks.

B. Telemental Health Committee

Item: Barb Callahan asked for a list of questions from each of the professions that the committee can look at revising.

C. Legislative Committee meeting

Item: Cheryl Reynolds stated that the committee discussed issues concerning HB 2744. The legislative committee met with Autism Speaks at our location on Tuesday, May 20th at 10:00 a.m.

VII. Old Business – no old business.

10:30 a.m. Meeting dismissed for a 10-15 minute break

10:45 a.m. Meeting called back to order by Grant Edwards.

VIII. New Business

A. Privileged communication

Item: People ask questions about our statutes and regulations. The staff is not supposed to interpret.

Action: Cheryl and Jan will draft a paragraph to read to people who ask about privileged communication.

B. Out of Town Board Meeting

Item: Dates are set for September 7th and 8th at Rock Springs Ranch near Junction City, KS. The meeting will start at 3 p.m. on Sunday. All the board members are planning on being there. Barbara Burke will join the group on Monday only.

Action: Possible agenda items were discussed or send suggestions to Leslie by email.

C. Reasons to Deny or Limit a license

Item: Max and Leslie will work on creating uniform language for all the professions.

Action:

D. ICD Implementation/DSM V

Item: Since we are opening the statutes, do we have to use certain language concerning the ICD and DSM?

Action:

E. Training Plan Supervisor – What constitutes “not available”?

Item: Within 75 miles is considered “available”.

Action:

F. Reschedule November Board Meeting

G. Hearing Panel – August 11th

Item: Need board members for a hearing panel on August 11th

Action: Cheryl moved that the CRC committee members be the hearing panel since they will already be at the office for a meeting. Barbara Burke seconded the motion. Motion carried.

H. Language direction needed in Statutes and Regulations

Item: The language used needs to preserve the intent of the “specialized training and experience”

Action: Sharon moved to accept the language that Todd has presented with legal input from the Attorney General’s office. Jill seconded the motion. Motion carried.

I. Committee Members appointed

Item: Board needs to appoint two new committee members to the MFT advisory committee

Action: Board appointed Joyce Baptist and Rebecca Culver-Turner to the MFT advisory committee.

J. Approval of all applications by the Board

Action: Sharon moved the Board approve the list of applicants that have been approved by the BSRB staff members up to today’s date. Larry seconded the motion. Motion carried.

IX. Applications

Item: Review of three applications. Andrea G., Amanda L., and Lundy.

Action: Cheryl moved to accept the 3 applications for licensure. Barbara Burke seconded the motion. The motion carried.

X. Close Meeting for Quasi-judicial deliberations

Action: Sharon moved to adjourn the meeting for deliberation. Cheryl seconded the motion. Motion carried. Meeting adjourned at 12:30 p.m.

XI. Reconvene meeting

Meeting was reconvened at 12:38 pm.

XII. Adjournment

Item: Cheryl moved to adjourn the meeting and Marcia seconded the motion. Motion carried.
Meeting adjourned at 12:40 p.m.