

**Behavioral Sciences Regulatory Board  
Board Minutes  
July 13, 2015**

Called to order at 9:05 a.m. Roll call for attendance.

**Members Present:** Kathy Armstrong, Barbara Callahan, Jill Craven, Grant Edwards, Todd Frye, Kathy Herzog, Terry Pfannenstiel, Cheryl Reynolds, Marcia Simoneau, & Carolyn Szafran. Larry Salmans joined the meeting by phone.

**Staff Present:** Max Foster, Leslie Allen, Cindy D’Ercole, Marilyn Revell, Jan Arndt.

**Guests Present:** Sky Westerlund – KNASW, Maryann Peerenboom – Department of Children and Families

**I.**     **Agenda Approval**

**II.**     **Approval of Minutes**

**Item:** May 11, 2015 Board Meeting Minutes

**Action:** Cheryl moved to approve the May Board meeting minutes. Kathy Herzog seconded the motion. The motion carried.

**III.**    **Approval of Newly Issued Licenses**

**Item:** Licenses issued from 5-11-15 through 7-3-15

**Action:** Cheryl moved to approve the list of newly licensed BSRB professionals. Kathy Armstrong seconded the motion. The motion carried.

**IV.**    **Re-appointment of Board Members**

**Item:** Kathy Armstrong, Barbara Burks, Larry Salmons and Marcia Simoneau have been appointed to a second 4-year term by the Governor’s Office.

**V.**     **Public Comments**

**Item:** Maryann Peerenboom gave a presentation on behalf of the Department for Children on some problems that have come up with social workers and temporary licenses. During the beginning of social workers new employment, they are required to complete a large amount of training. Additionally, these positions in child welfare are very high stress. As the temporary social work license is only good for 6 months, some social workers do not have adequate time to study and therefore do not pass the ASWB exam. DCF would like to request license extensions for those people based on the reason above.

Leslie Allen pointed out that there is currently in place the availability for an extension for temporary licenses in extenuating circumstances for all professions.

**Action:** After some board discussion, Grant asked that this issue be placed on the September Board Meeting agenda.

**Item:** Sky Westerland of KNASW thanked Cindy D’Ercole and the BSRB for the ethics workshop presented by Cindy to KNASW members. She stated that the KNASW is looking forward to working with BSRB and the other professions on Senate Bill 254.

**Grant called a recess at 10:07 a.m.**  
**Board reconvened the meeting at 10:20 a.m.**

**VI. Staff Reports**

Max:

- Carolyn and Marcia will attend the ASWB New Board Member Training in Arlington, Virginia August 21 – 24, 2015.
- Grant will attend the ASPPB Annual Meeting in Tempe, Arizona October 7-11, 2015.
- FY 2015 year-end closing – The final numbers are being worked on by Max. Max has completed and submitted 7 different year-end reports.
- Website update – we will now be getting back on track working on the website now that we are back to full staff.
- Memorandum of Understanding (MOU) from the Division of Personnel Services (DPS) - currently, BSRB is using DPS for all Human Resource services at no cost. If the Board wishes to continue using DPS, the proposed cost of this service is \$1200/year. Max would like to train a BSRB staff member to do this service in-agency.
- Bruno has been released to return to work as of July 6, 2015.
- Max is still working with OITS to come up with an application tracking form.
- Max has tried to contact Senator Pilcher-Cook to set up a time for the Legislative Committee to meet with her and discuss SB254. To date, he has received no response.

Leslie:

- Some students at Pittsburg State University received incorrect information regarding licensure as LACs as BSWs. They were told only a degree, not a LBSW license was required to attain an LAC license. Max and Leslie contacted the faculty at PSU to ensure this was corrected and also offered to come present to the students to help misinformation from being given. The faculty was excited to have the BSRB staff present a program and will be contacting other universities and professionals in the area to set a date for the presentation in the Pittsburg.
- Leslie will now include the list of new licensees to be approved in the board meeting packet.

**VII. Complaint Review Committee Report** – Terry Pfannenstiel

- 17 cases were reviewed
- 6 cases were withdrawn
- In FY 2015, 54 cases to date were dropped due to no support of the facts of the complaint
- 7 CAOs or SPOs with fine
- 1 revocation
- 3 cases with cautionary letters
- 1 case tabled until the next CRC meeting
- 10 revocations so far in FY 2015 – 8 revocations and 2 suspensions
- Whitney Casement, Assistant AG, is working on a diversion plan for CEU audit violations

Next meeting will be held August 10, 2015 at 9 a.m.

**VIII. Profession Reports**

- A. **Psychology** – Barbara Callahan – The advisory committee met on June 2, 2015. Many advisory committee members are leaving the committee, so BSRB needs to recruit some new members. The next meeting is scheduled for August 11, 2015 at 6:00 p.m.

- B. **Social Work** – Carolyn Szafran & Marcia Simoneau. The advisory committee met June 16, 2015. The committee is still working to put together a “new licensee packet” of information to be sent out when issuing new licenses. The committee is continuing to work on the survey that was to be sent to our LCSWs concerning the supervisor training requirements. Marcia has been continuing her work on the telemental health subcommittee.
- C. **Professional Counselors** - Todd Frye - reported that the advisory committee reviewed applications at the June 8, 2015 meeting.
- D. **Masters Level Psychologists** – Larry Salmans – no meeting held
- E. **Marriage and Family Therapy** – Terry Pfannenstiel – The advisory committee met on May 13, 2015. The group created an ad hoc committee to formulate recommendations of important topics to be covered in supervisor training. The AAMFT will soon require approved supervisors for the practicum and internship students in COAMFTE accredited MFT programs. Terry said that the new testing company is working out well. The next meeting is scheduled for July 22, 2015 at 10 a.m.
- F. **Addiction Counseling** – Cheryl Reynolds reported that the meeting scheduled for June 26, 2015 had been cancelled. There was only 1 application to review and Barbara Burks worked with staff members Jennifer Pettygrove and Leslie Allen over the phone to review that application. The next meeting is set for September 11, 2015 at 10 a.m.
- G. **Behavioral Analysts Committee** – Grant and Max announced that the preliminary committee has been formed. The committee consists of four board members: Grant Edwards will serve as the chair, Jill Craven as the public member, Larry Salmans and Terry Pfannenstiel. The other six members of the committee will be made up of stakeholders from the ABA community: Dr. Mike Wasmer will represent parents and consumers, Dr. Claudia Dozier will represent academics, Kimberly Becker large group private practitioners, Linda Bergen medium sized group private practitioners, Dr Linda Heitzman-Powell small group private practitioners and Dr. Pete Peterson individual practitioners. Four members of the committee are current Board Certified Behavior Analysts.

## **IX. Sub-Committee Reports**

- A. Document and Policy Review Committee will set a meeting date today.
- B. A date has not yet been scheduled for the Legislative Committee to meet with Senator Pilcher-Cook.
- C. Retired/Inactive licensure Committee has asked Leslie to work on possible statutory language to create this status of licensure.
- D. Telemental Health will be discussed more in depth at the September Board Meeting.

## **X. New Business**

- A. Max discussed a Supreme Court ruling concerning the North Carolina Dental Board. The NC Dental Board (with all elected members and no public members) had an issue with unlicensed practitioners offering “teeth-whitening services”. The case went all the way to the Supreme Court with the finding that the “teeth-whitening” professionals were not breaking the law, just cutting into the income of dental practices.
- B. Professional LLC statute which is governed by the Secretary of State’s office will be discussed at the September Board Meeting.

**XI.** **Old Business**

- A. September Out-of-town Board Meeting will be held on September 27<sup>th</sup> & September 28<sup>th</sup> at Rock Springs Ranch of rural Junction City, Kansas. All the Board members are planning to attend. Cheryl, Kathy, Jill and Leslie will work on the team building exercises.
- B. A short phone conference meeting to discuss the budget for FY2017 will be held on September 3, 2015 at noon. The budget is to be submitted to the Office of the Budget by September 15, 2015.
- C. Budget discussion led by Max. There is still a possibility of budget cuts from the Department of Administration.
- D. Fee reductions will be discussed at the September Board Meeting.
- E. Recent Presentations by BSRB staff–
  - Cindy presented information at a KNASW CEU class for Social Workers.
  - Max presented information at a KAAP meeting for Addiction Professionals.

**XII.** Applications

- A. No applicants to be heard by the Board in general session.
- B. Grant called a recess to go into Executive Session to discuss personnel issues at 11:45 a.m. and to reconvene in 15 minutes.
- C. The meeting was reconvened at 12:00 p.m.

**XII** **Adjournment**

**Action:** Kathy Herzog moved to adjourn the meeting. Cheryl seconded the motion. Motion carried. Meeting was adjourned at 12:10 P.M.